

GOSPORT LOCAL HISTORY LUNCHEON CLUB CONSTITUTION

1. NAME The Club shall be called “Gosport Local History Luncheon Club” hereinafter referred to as “The Club”.

2. OBJECTIVE

1. The Club shall meet monthly for talks concentrating on local history topics by members or invited outside speakers, followed by discussions over a simple ploughman's lunch with coffee or tea and biscuits.
2. The Club will seek to promote public interest in local history and make available to the general public recent research into the local history of Gosport, Fareham and the Solent area, and encourage the protection of the historic environment.
3. The Club may seek to raise money by subscription and donation or other lawful means towards the cost of:-
 - a) publishing reports, articles, pamphlets, booklets or other written material about local history
 - b) producing and mounting exhibitions for public display concerning any aspect of local history
 - c) purchasing for permanent public display any item concerned with local history.and may investigate the possibility of grants and loans from other sources to achieve these objectives.
4. The Club policy will be to sell publications at the lowest reasonable price and to apply any profits to any of the objectives in (2.3) above.
5. The Club will be a non-profit making organisation.

3. MEMBERSHIP

1. Membership will be open to all persons supporting the above objectives.
2. Total number of lunching and non-lunching members shall be limited to the maximum permitted by the fire safety regulations of the premises where meetings are held.
3. Lunching members shall be limited to the number decided by the Committee on the advice of the Caterer.

4. SUBSCRIPTIONS

1. There shall be no annual subscription unless deemed necessary to raise funds.
2. Subscriptions for those attending meetings shall be paid prior to the commencement of each meeting and shall be as agreed from time to time for;
 - a) Non-lunching members
 - b) Lunching members
3. Subscriptions may be changed on the recommendation of the Committee if approved by members at the Annual General Meeting or a Special Meeting.

5. MEETINGS

1. The ANNUAL GENERAL MEETING shall be held in September of each year or as agreed by Committee and notified to members to:-
 - a) Receive the Chairman's Annual Report
 - b) Receive the Secretary's report
 - c) Receive the Treasurer's report
 - d) Elect the Officers and Committee Members for the following year
2. SPECIAL GENERAL MEETING may be called at the request of not less than 15 members made in writing to the Chairman, Vice Chairman or Secretary.
3. ORDINARY CLUB MEETINGS will take place on the third Thursday in each month except Easter (March or April), August and December and will be from 12 noon to 2pm.
4. A SUMMER SOCIAL organised by the Committee may replace one of the Ordinary Club Meetings with the agreement of Members.
5. The Committee shall give at least seven days notice to members of all Meetings of the Club.
6. Meetings will be held at the Christchurch Hall, Gosport or such other centre that may be proposed by the Committee and agreed by members.

6. COMMITTEE

1. The Committee shall consist of:-
 - a) The Officers of the Club who will be:-
 - Chairman
 - Vice-Chairman
 - Honorary Secretary
 - Honorary Treasurer
 - b) No less than 3 and no more than 6 elected Committee members.
 - c) No more than 3 further members co-opted by the Committee.
2. Nomination for the election of Officers and Committee members shall be made in writing to Honorary Secretary at least 14 days before the Annual General Meeting. Such nomination must be supported by a seconder and the consent of the proposed nominee must have been obtained.
3. Those elected at the Annual General Meeting to serve as Officers or Committee Members shall do so for one year and shall be eligible for re-election at the following Annual General Meeting.

7. PRESIDENT

A President and Vice President may be elected at a General Meeting of the Club for periods to be decided at such a meeting.

8. DUTIES OF THE COMMITTEE

1. The Committee shall be responsible for the management and administration of the Club and shall meet at least three times a year.
2. The Honorary Secretary shall give all members of the Committee not less than seven days notice of each meeting and a quorum shall be no less than one third of the Committee.
3. The Committee shall have power to co-opt up to three further member.
4. The Committee shall have the power to fill up to three vacancies occurring among its elected members during the course of the year between Annual General Meetings.
5. The Committee may constitute any sub-committees it considers necessary all of whose members need not necessarily be members of the Committee. Sub-committees shall be subordinate to and may be regulated or dissolved by the Committee.

9. DECLARATION OF INTEREST

It shall be the duty of every member of the Committee or any Sub-committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee or Sub-committee meeting at which he or she is present to declare such interest and he or she shall not discuss such item (except by invitation of the Chairman) or vote thereon and shall withdraw from that part of the meeting if requested to do so by the Chairman.

10. USE OF FUNDS

1. The Committee shall be responsible for paying all proper expenses of the administration and management of the Club out of the funds of the Club.
2. The Committee may set aside to reserve such sums as it may deem expedient.
3. Any remaining funds of the Club shall be applied by the Committee in furtherance of the purposes of the Club.

11. INVESTMENTS

All funds belonging at any time to the Club and not required for immediate application for its purposes may be invested by the Committee in or upon such investments, securities or property as it may think fit, subject to approval as may for the time being required by law.

12. AMENDMENTS

This Constitution may be amended by a two-thirds majority of regularly attending members present at an Annual General Meeting or Special General Meeting of the Club, provided that 28 days notice of the proposed amendment has been given to all members.

13. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified to the Honorary Secretary.

14. WINDING UP

1. If a motion for the dissolution of the Club is to be proposed this motion shall be referred to specifically when notice of the Meeting is given.
2. The Club may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Club confirmed by a simple majority of members voting at a further Special General Meeting not less than 14 days after the previous Meeting.
3. In the event of the dissolution of the Club the available funds of the Club shall be transferred to such one or more institution, club or society having objectives similar or reasonably similar to those of the Club or any local organisation registered as a Charity chosen by the Committee and approved by the Meeting of the Club at which the decision to dissolve the Club is confirmed.

From the original Constitution adopted September, 1985 revised February, 2001

23rd May 2011

Prepared by Secretary Ian Jeffery

Chairman

Heather Leal